

University System of Georgia Staff Council Quarterly Meeting
Georgia College Macon Graduate Center
Wednesday February 5, 2014
Meeting Minutes

Attendance

Albany State University, Columbus State College, East Georgia State College, Georgia Perimeter College, Georgia Southern University, Kennesaw State University, Southern Polytechnic State University, University of Georgia

Call to Order

The meeting was called to order at 10:50 a.m. by the University System of Georgia Staff Council Chair, Ms. Geraldine (Gerri) Winns of Albany State University. Ms. Gerri welcomed all and thanked them for traveling to Macon.

Institutional Roll Call and Treasurer's Report

Ms. Yvonne Le Roy-Landers, USGSC Treasurer, is absent today. We have passed around an attendance sheet to ensure that all delegates and alternates in attendance are counted. Ms. Gerri said that in Yvonne's absence she would go over the numbers. The balance is \$4,123.27. There was one deduction of \$187 for Ms. Debbie's reimbursement for the Annual Conference. There are two deductions outstanding: \$187 for Ms. Kim and \$77 for Ms. Gerri.

Ms. Gerri said that she didn't have an update for the institutions that have paid dues. If anyone wants to pay, if you have a check or money order, we can write out a temporary receipt. The top of the form on the site needs to be updated. It still has Kim Douglas' name, not Ms. Gerri's.

Minutes

Pattie Beblowski had made copies of the Minutes available and asked if there were any changes. There was a motion to accept the minutes. All were in favor.

Old Business

Shirts have been ordered. Gerri is paying for them until she gets orders. The Executive Board will decide how to determine the logistics.

The executive board will meet with Ms. Marion Fedrick in the future.

Did everyone receive the submission form – it went out on the listserv.

The website has been updated with officers finally. Many other areas need to be updated. USG Staff Council's archived minutes have disappeared. Trying to re-post the archived minutes as we need history for what has been decided in the past. We will have to do a better job with regard to the security of our documents.

Gerri is looking into all of this and asks that everyone go out to the website routinely and check. If we notice anything Gerri requested that she be contacted so she can ask the individual in charge to update the site. Gerri's contact information is either calling at 229.430.1639 or geraldine.winns@asurams.edu.

Debbie asked who handles website – how to get the information? Gerri said that the Council used to have a Council Member handle it but she is no longer on the Council. Gerri now assumed the duties – big task to get website updated. The Council can't go forward unless we know where we came from. Right now there is no documentation – looks like nothing has been done since 2008. Attendance should also be there. This is very important.

Gerri is working with ITS in BOR for website – archive website on USG. It's a long process.

Submission form – this is new – the form asks if you have an issue, if you want something addressed. The Executive Board meets before the meeting to discuss and will put the item on the agenda or communicate with the individual to address it.

If you would like to ask the BOR a question when the Executive Committee meets in the near future, please use the form to submit the question.

A question was raised regarding the consolidation of institutions – will annual meetings stay as stated? Gerri said that this should be addressed with the institution's council.

KSU and SPSU – have separate councils but need to talk to governance as a whole – met last week. Gerri will draft a letter to the chairs of each to get the information in writing – stands as is until then. All agreed. Georgia College offered to be an alternate if need be.

Albany State will be the site of this year's annual conference – the date right now is October 1-2. That's all Gerri can give right now.

Coming here (Macon) is a good thing – information disseminates back. If it ever happens that something beyond our control happens, we need to have a conference call for the meeting. We don't have Wimba today – so people can't attend. We would need to request this a few weeks before the meeting. We need to get Wimba set up for all the meetings here. This would help budget or work issues – teleconferencing would be great!

In Columbus – tried to have a vote – and someone wasn't there, etc. Nominees not there – these individuals need to be present to run for office – how can you say in Wimba if that is the person - can have security set on this.

For all delegates – once paid – they should receive a password that only they can use – to log in.

We need to get a bylaws committee together when we have amendments such as this.

In your institution, speak to the President of your Council – the President has one vote the USG Staff Council – Your President or Chair has the vote, not you as a member of your institution's council.

Bylaws are on our website (currently not there). BOR has final stamp of approval. To pass, there has to be a ¾ majority. Madame Chair then goes to the BOR with the Executive Board and presents the amendment. The last bylaws were approved on October 10, 2010.

A quorum is 50 + 1.

Committee formed of Devin Herowitz of SPSU, Ms. Pattie Beblowski, Georgia Southern, and Ms. Sylvia Trejo of KSU.