TIME & ABSENCE

EMPLOYEE SELF SERVICE

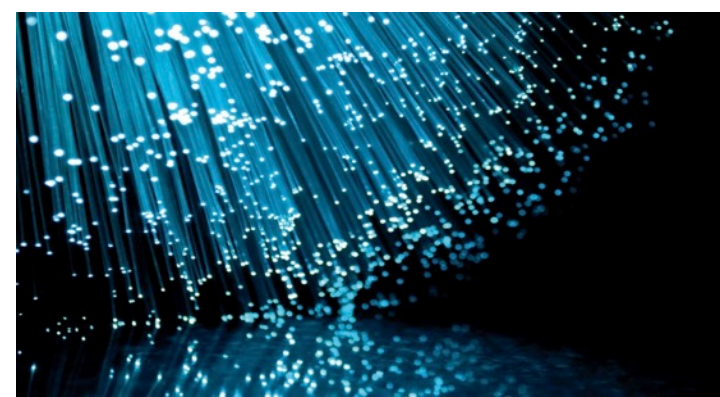MANAGER SELF SERVICE

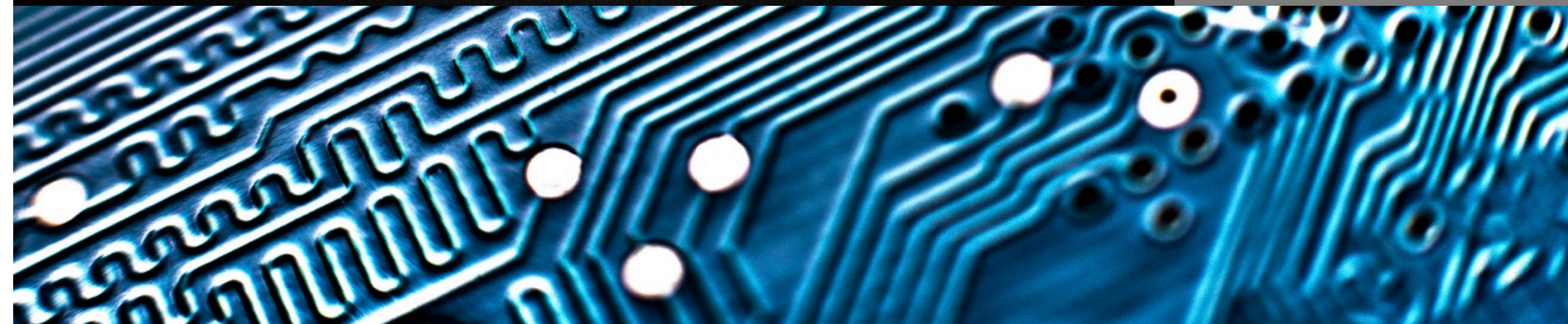FACULTY DATA SELF SERVICE

CAREERS

CONTRACT PAY

OneUSG CONNECT LOUNGE

Pre-Function Lobby

Drop in to demo OneUSG Connect during breaks Wednesday & Thursday

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Information Technology Services

Security/Workflow Birds of a Feather

Summit 2017

Agenda

- Introduction of Panel
- Auto- Provision Process/Dynamic Security Roles
- Single Sign On
- Row level Security/Time and Labor Security
- Terminated/Retiree Access
- Workflow Administration
- Delegation
- Object Security/Types of Query Access
- PII Data
- Pain Points for Cohort 1 and Lessons Learned
- What's Coming Next
- Q&A

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Auto-Provisioning/Dynamic Security Roles

- User Ids Auto Generated Upon New Hire
- Base Security Roles are Automatically Assigned by the System
- Dynamic Roles are Also Removed Once they no longer meet the criteria
- Only Practitioner Access has to Be Manually Added and Removed upon Termination

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Single Sign-On

- Required for current employee access to OneUSG Connect
- Traditional Credential Management not in HCM.
- Uses Institution's Local Directory to pass the following attributes: Last Name, Emplid, Company

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Row Level Security/Time and Labor Security

- OneUSG Connect uses row level security to control data access by Institution
- After an employee is hired into a Job or has a Job change, Time and Labor Security needs to be set up
- Time Approvers have to be assigned to allow for time/absence request approvals
- T&L Security is primarily concerned with ensuring the correct access of reportees to managers as well as controlling the dates which are open to any employee to report time.

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- Security roles automatically updated upon Termination or Retirement
- Allows base access to Pay checks, W2s, etc.
- Practitioner Access is removed by a batch process (Cohort 2)

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Workflow Administration

- Monitors Workflow Transactions for issues such as: Escalations, No approvers found, reassignments…
- Work with security administrators and managers to ensure issues are corrected and transactions are rerouted correctly
- General understanding of approval process at the respective institution

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Delegation

- Delegation – Authorizing approval of pending transactions by another person
- Authorized for a specific or indefinite period of time
- Request will be entered in FLUID by the Approver, using Delegation Tile
- Delegation requests will be routed via Workflow to the "delegate" for acceptance
- Delegation will take effect when accepted by the delegate

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Object Security/Types of Query Access

- OneUSG Connect has delivered hundreds of public queries for institutional use
- Queries are protected via Object Security to ensure they are not overwritten
- Query Access at the institution level should be restricted to Query Viewer unless end user has been through training
- Query Private access allows an end user to create private queries that they can share with other users by copying them to their individual user ids.
- Query Public will be limited to one or two super users at each institution for audit purposes. These individuals will have completed query training.

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PII Data

– Sensitive (PII) Access is controlled by a Security Role and should be limited to a few select Practitioners

- Access

Bank	1234561234
SSN	123-45-5617

- No Access

Bank	*******1234
SSN	*****5617

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Cohort 1 Pain Points and Lessons Learned

- Single Sign On Issues – Last Name not matching /Name changes
- Time and Labor Security Questions

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- Over 16 new MSS transactions with workflow options
- Email Approval for Workflow
- Self Service Delegation

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After Georgia Summit

All presentations will be placed on:
- OneUSG Project website: usg.edu/oneusg
- Georgia Summit website: usg.edu/georgia_summit
- Smartsheet

Our subscribers will receive an email with presentation links and follow-up information.
- Subscribe to OneUSG Connect emails at usg.edu/contact_us

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