

GeorgiaFIRST Online Courses

Earn Continuing Professional Education (CPE) Credits

ON-DEMAND PEOPLESOFT FINANCIALS TRAINING

Access PeopleSoft Financials v9.2 training courses specifically designed for USG and GeorgiaFIRST audiences anytime, anywhere you have an Internet connection.

ONLINE, SELF-PACED

Learn PeopleSoft Financials online at your own pace. Average course completion times range from 1–3 hours. Courses are open to enrollees for 3 months at a time, so take the course, practice exercises, and quizzes as many times as you like!

CONTINUING EDUCATION CREDITS

Earn Continuing Professional Education (CPE) credits, accepted by the Georgia State Board of Accountancy, and training hours for each GeorgiaFIRST online course completed.



GeorgiaFIRST offers PeopleSoft Financials v9.2 courses on-demand—online training anywhere, anytime via D2L Brightspace!

To enroll:

1. Complete the enrollment form on the next page (also available electronically [here](#)) and submit it to the ITS Helpdesk at helpdesk@usg.edu.
2. Once enrolled, you will receive notification and login instructions, as well as beginning and ending course access dates.
3. Upon successful completion of the end-of-course assessment, you will receive a training certificate indicating your continuing education credits earned.

Available Courses

Introduction to PeopleSoft Financials v9.2 — **3.0 CPEs**

Query Course 1: Introduction to PeopleSoft Financials Web Query — **1.5 CPEs**

Query Course 2: Creating a Basic Query — **2.5 CPEs**

Query Course 3: Adding Selection Criteria — **3.5 CPEs**

Query Course 4: Using Run-Time Prompts — **1.5 CPEs**

Query Course 5: Using Aggregates — **0.5 CPEs**

Query Course 6: Joining Tables in Your Queries — **2.0 CPEs**

Asset Management Course 1: Introduction to Asset Management — **1.5 CPEs**

Asset Management Course 2: Creating Assets Manually — **3.5 CPEs**

Asset Management Course 3: Integrating Asset Management with Purchasing and Accounts Payable — **6.5 CPEs**

Asset Management Course 4: Working with Existing Assets — **6.5 CPEs**

More information, including full course descriptions, available [here](#). Questions? Contact the ITS Helpdesk at helpdesk@usg.edu.

Online GeorgiaFIRST Training Enrollment Form

Use this form to request enrollment in one or more Online GeorgiaFIRST Training Courses. Submit the completed form to the ITS Helpdesk at Helpdesk@usg.edu. Please ensure all areas are complete before emailing the form.

All Online GeorgiaFIRST Training is hosted through D2L Brightspace (USG Train). After you have enrolled, you will receive notification and instructions on how to login and access the training. Once enrolled, you have three (3) months to complete the course(s) and successfully pass the end-of-course assessment. If you need more time to complete the course, please contact the ITS Helpdesk before the last day you have access to request an extension. Only one extension may be granted for each course.

Please complete all fields:

Name:	
Institution:	
Email Address:	
Business Phone:	
Job Title:	

Please select which course(s) you want to enroll in:

	Course Name	CPE Credit Hours
<input type="checkbox"/>	Introduction to PeopleSoft Financials v9.2	3.0
<input type="checkbox"/>	Query Course 1: Introduction to PeopleSoft Financials Web Query	1.5
<input type="checkbox"/>	Query Course 2: Creating a Basic Query	2.5
<input type="checkbox"/>	Query Course 3: Adding Selection Criteria to a Query	3.5
<input type="checkbox"/>	Query Course 4: Run-Time Prompts	1.5
<input type="checkbox"/>	Query Course 5: Using Aggregates in Your Queries	0.5
<input type="checkbox"/>	Query Course 6: Joining Tables in Your Queries	2.0
<input type="checkbox"/>	AM Course 1: Introduction to Asset Management	1.5
<input type="checkbox"/>	AM Course 2: Creating Assets Manually	3.5
<input type="checkbox"/>	AM Course 3: Integrating Asset Management with Purchasing and Accounts Payable	6.5
<input type="checkbox"/>	AM Course 4: Working with Existing Assets	6.5